NOTICE OF OFFICE OF MANAGEMENT AND BUDGET ACTION

Diana Hynek 05/05/2005

Departmental Paperwork Clearance Officer

Office of the Chief Information Officer

14th and Constitution Ave. NW.

Room 6625

Washington, DC 20230

In accordance with the Paperwork Reduction Act, OMB has taken the following action on your request for the extension of approval of an information collection received on 10/20/2004.

TITLE: NOAA Satelite Ground Station Customer Questionnaire

AGENCY FORM NUMBER(S): None

ACTION : APPROVED WITH CHANGE

OMB NO.: 0648-0227

EXPIRATION DATE: 05/31/2008

BURDEN:	RESPONSES	HOURS	COSTS(\$,000)
Previous	300	50	0
New	300	25	0
Difference	0	-25	0
Program Chang	re e	0	0
Adjustment		-25	0

TERMS OF CLEARANCE:

In future submissions, the agency should provide more detail on its means of informing the public of the survey and its strategies to ensure broad awareness of the survey and minimize multiple responses from a single respondent.

OMB Authorizing Official	Title
Donald R. Arbuckle	Deputy Administrator, Office of Information and Regulatory Affairs

PAPERWORK REDUCTION ACT SUBMISSION

Please read the instructions before completing this form. For additional forms or assistance in completing this form, contact your agency's

Paperwork Clearance Officer. Send two copies of this form, the collection instrument to be reviewed, the supporting statement, and any additional documentation to: Office of Information and Regulatory Affairs, Office of Management and Budget, Docket Library, Room 10102, 725 17th Street NW, Washington, DC 20503. 1. Agency/Subagency originating request 2. OMB control number b. [] None 3. Type of information collection (*check one*) Type of review requested (check one) Regular submission a. [b. [Emergency - Approval requested by ____ a. [] New Collection Delegated b. [] Revision of a currently approved collection c. [] Extension of a currently approved collection 5. Small entities Will this information collection have a significant economic impact on a substantial number of small entities? [] Yes [] No d. [] Reinstatement, without change, of a previously approved collection for which approval has expired e. [] Reinstatement, with change, of a previously approved collection for which approval has expired 6. Requested expiration date f. [] Existing collection in use without an OMB control number a. [] Three years from approval date b. [] Other Specify: For b-f, note Item A2 of Supporting Statement instructions 7. Title 8. Agency form number(s) (if applicable) 9. Keywords 10. Abstract 11. Affected public (Mark primary with "P" and all others that apply with "x") 12. Obligation to respond (check one) a. __Individuals or households d. ___Farms
b. __Business or other for-profite. ___Federal Government] Voluntary Business or other for-profite. Federal Government

Not-for-profit institutions f. State, Local or Tribal Government Required to obtain or retain benefits 1 Mandatory 13. Annual recordkeeping and reporting burden 14. Annual reporting and recordkeeping cost burden (in thousands of a. Number of respondents b. Total annual responses a. Total annualized capital/startup costs 1. Percentage of these responses b. Total annual costs (O&M) collected electronically c. Total annualized cost requested c. Total annual hours requested d. Current OMB inventory d. Current OMB inventory e. Difference e. Difference f. Explanation of difference f. Explanation of difference 1. Program change 1. Program change 2. Adjustment 2. Adjustment 16. Frequency of recordkeeping or reporting (check all that apply) 15. Purpose of information collection (Mark primary with "P" and all others that apply with "X") a. [] Recordkeeping b. [] Third party disclosure] Reporting a. ___ Application for benefits Program planning or management 1. [] On occasion 2. [] Weekly Program evaluation f. Research 3. [] Monthly General purpose statistics g. Regulatory or compliance 4. [] Quarterly 5. [] Semi-annually 6. [] Annually 7. [] Biennially 8. [] Other (describe) 18. Agency Contact (person who can best answer questions regarding 17. Statistical methods Does this information collection employ statistical methods the content of this submission) [] Yes [] No Phone:

OMB 83-I 10/95

19. Certification for Paperwork Reduction Act Submissions

On behalf of this Federal Agency, I certify that the collection of information encompassed by this request complies with 5 CFR 1320.9

NOTE: The text of 5 CFR 1320.9, and the related provisions of 5 CFR 1320.8(b)(3), appear at the end of the instructions. *The certification is to be made with reference to those regulatory provisions as set forth in the instructions.*

The following is a summary of the topics, regarding the proposed collection of information, that the certification covers:

- (a) It is necessary for the proper performance of agency functions;
- (b) It avoids unnecessary duplication;
- (c) It reduces burden on small entities;
- (d) It used plain, coherent, and unambiguous terminology that is understandable to respondents;
- (e) Its implementation will be consistent and compatible with current reporting and recordkeeping practices;
- (f) It indicates the retention period for recordkeeping requirements;
- (g) It informs respondents of the information called for under 5 CFR 1320.8(b)(3):
 - (i) Why the information is being collected;
 - (ii) Use of information;
 - (iii) Burden estimate;
 - (iv) Nature of response (voluntary, required for a benefit, mandatory);
 - (v) Nature and extent of confidentiality; and
 - (vi) Need to display currently valid OMB control number;
- (h) It was developed by an office that has planned and allocated resources for the efficient and effective management and use of the information to be collected (see note in Item 19 of instructions);
- (i) It uses effective and efficient statistical survey methodology; and
- (j) It makes appropriate use of information technology.

If you are unable to certify compliance with any of the provisions, identify the item below and explain the reason in Item 18 of the Supporting Statement.

Signature of Senior Official or designee Date

OMB 83-I 10/95

Agency Certification (signature of Assistant Administrator, Deputy Assistant Administrator, Line Office Chief Information Officer, head of MB staff for L.O.s, or of the Director of a Program or StaffOffice)			
Signature	Date		
Signature of NOAA Clearance Officer			
Signature	Date		

SUPPORTING STATEMENT NOAA SATELLITE GROUND STATION CUSTOMER QUESTIONNAIRE OMB CONTROL NO. 0648-0227

A. JUSTIFICATION

1. Explain the circumstances that make the collection of information necessary.

NOAA operates a minimum of four meteorological satellite imagery transmission systems, two from geostationary (GOES) satellites and two from polar-orbiting (TIROS) satellites in addition to two or three legacy backup and standby polar-orbiting satellites that continue transmitting beyond their design life. The data transmitted are available worldwide, and any user can establish a ground receiving station for reception of the data without the prior consent or other approval from NOAA. With such an open access policy, little or nothing is known about the data users and application of the data received.

The purpose of collecting the information contained in the "Questionnaire" is to satisfy the following objectives:

- a. To comply with international agreements so that NOAA can provide environmental satellite data and processed satellite data products to the public domain.
- b. To improve Government efficiencies of data dissemination using cost-saving technologies to minimize the expenditure of personnel and financial resources. The collection of information from a respondent is initiated when an individual contacts NESDIS via letter, telephone, fax or email. If the nature of the contact indicates the individual may operate a satellite receiving station for the acquisition of NOAA satellite data, the individual is requested to complete an on-line electronic questionnaire, which is found on a NOAA Internet site. The questionnaire is completed at the respondent's discretion.

NOAA is not collecting other information from the same group of respondents.

2. Explain how, by whom, how frequently, and for what purpose the information will be used.

The information collected is used by NOAA/NESDIS in designing future satellite transmission systems, and determining the data content of present and future transmission systems. Within the past 3 years, collection information has been used in, but not confined to, the following activities:

a. To determine the impact of changing data transmission rates on the forthcoming NOAA NPOESS satellites on the user community.

- b. To notify domestic and international users of changes to the transmission format of the Low Resolution Picture Transmission (LRPT) and GOES VARiable rate (GVAR) data from NOAA satellites launched during 2002-2003.
- c. To notify users of high-resolution TIROS data of changes in the method of data calibration.
- d. To revise the content of the Weather Facsimile (WEFAX) and Low Rate Image Transmission (LRIT) data transmission to ensure Government/military requirements for products are fulfilled.
- e. To satisfy the annual obligation to the World Meteorological Organization (WMO) to provide the geographic location and receiving capability of any reception station known to NOAA.

The information collection is designed to yield data that meet applicable information quality guidelines. Prior to any dissemination, the information will meet the quality control measures and pre-dissemination review requirements of the NOAA Information Quality Guidelines (see http://www.noaanews.noaa.gov/stories/iq.htm).

3. <u>Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological techniques or other forms of information technology.</u>

NOAA's information requirements are minimal. A questionnaire identical to the paper version is offered on the NOAA Satellite and Information Service (NOAASIS) Internet web site at: http://noaasis.noaa.gov/NOAASIS/ and is available in English, French, Spanish and Portuguese languages at: http://directreadoutsurvey.noaa.gov/user/survey_form_english.jsp The type of respondents to this collection will have Internet access, and the electronic form reduces the respondent's burden. No additional or improved technology has been identified that can further reduce the burden to the respondent.

4. Describe efforts to identify duplication.

The information being collected from respondents is unique and highly relevant to the operation on the Direct Services Division and its support to other NOAA/NESDIS operations. No other NOAA/NESDIS components are collecting similar information.

5. <u>If the collection of information involves small businesses or other small entities, describe</u> the methods used to minimize burden.

The burden is minimal on all respondents.

6. <u>Describe the consequences to the Federal program or policy activities if the collection is not conducted or is conducted less frequently.</u>

If this information were not collected, there would be no other source of information which describes the database of NOAA satellite users. Without such information, short-term

operational decisions and long-term planning and development would occur without being able to significantly gauge the scientific and monetary impact of such actions on the global user community, which includes other national governments and foreign meteorological agencies, and scientific and educational institutions. NOAA would be unable to fulfill its reporting requirement to the WMO.

The frequency of collection is not an issue; it is collected once upon initial contact and subsequently only if there are changes to the information from the initial collection.

7. Explain any special circumstances that require the collection to be conducted in a manner inconsistent with OMB guidelines.

The collection is consistent with OMB guidelines.

8. Provide a copy of the PRA Federal Register notice that solicited public comments on the information collection prior to this submission. Summarize the public comments received in response to that notice and describe the actions taken by the agency in response to those comments. Describe the efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping, disclosure, or reporting format (if any), and on the data elements to be recorded, disclosed, or reported.

The PRA Federal Register notice that solicited public comments on the information collection is attached; no comments were received.

9. Explain any decisions to provide payments or gifts to respondents, other than remuneration of contractors or grantees.

No payments or gifts are made.

10. Describe any assurance of confidentiality provided to respondents and the basis for assurance in statute, regulation, or agency policy.

No assurance of confidentiality is provided to respondents.

11. Provide additional justification for any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private.

No sensitive questions are asked.

12. Provide an estimate in hours of the burden of the collection of information.

Number of respondents	300	
Number of responses per respondent	1	
Total annual responses	300	
Average time per response	5 minutes	
Total hours for the collection	25 hours	

13. <u>Provide an estimate of the total annual cost burden to the respondents or record-keepers resulting from the collection.</u>

All respondents complete the form on line.

14. Provide estimates of annualized cost to the Federal government.

NOAA requires approximately 10 minutes to review and process each questionnaire. Verification of the information in the data base by a GS-7 technician (\$14.92/hour, OPM 2000 mean) costs NOAA \$746 per year.

15. Explain the reasons for any program changes or adjustments reported in Items 13 or 14 of the OMB 83-I.

Unchanged since previous submission. Not applicable.

16. <u>For collections whose results will be published, outline the plans for tabulation and publication.</u>

There is no intention to publicly disseminate or publish the information collected. The intended purpose for collecting the information is to identify our satellite user community and assist NOAA in providing collated satellite operational data services to interested users.

17. If seeking approval to not display the expiration date for OMB approval of the information collection, explain the reasons why display would be inappropriate. N/A.

18. Explain each exception to the certification statement identified in Item 19 of the OMB 83-I.

There are no exceptions.

B. COLLECTIONS OF INFORMATION EMPLOYING STATISTICAL METHODS This collection does not employ statistical methods.

NOAA page banner

NOAA Satellite Receiving Station User List Survey

OMB Authorization #0648-0227 Exp. 2/28/05

Languages: Spanish French Portuguese

This survey is for any organization or person operating a ground station who receives data from NOAA meteorological and environmental satellites.

NOAA, the operator of Geostationary Operational Environmental Satellites (GOES) and Polar Orbiting Environmental Satellites (POES), maintains a voluntary list of known meteorological satellite receiving stations throughout the world. NOAA will make significant changes to its satellite systems over the next few years and this user list enables NOAA to keep its satellite user community informed.

This survey is designed to help NOAA provide the best service to you. It also assists us in planning and evaluating changes to the next generation of NOAA satellites and in providing limited information to the global meteorological community through the World Meteorological Organization (WMO).

If you have not completed a similar survey for NOAA during the past 12 months or would like to update your previously submitted information, please complete this short survey. We are specifically interested in responses from all users throughout the world who receive meteorological data from NOAA satellites.

All respondents are advised that any information you submit will be treated in accordance with the U.S. Freedom of Information Act. We do not disclose any of your personal information that would constitute an invasion of your personal privacy.

NOAA provides a limited amount of information about the type of station you operate and satellite data you receive to the WMO. NOAA does not provide personal information about you to the WMO.

Thank you for taking the time to complete this survey. Please answer all questions that apply to you and your reception equipment.

Please Note: * Indicates a Required Field

1. * Select one user category that best describes you activity:

1a. If **Equipment or Software manufacturer** is selected, please check all products or services below that apply:

APT

LRPT

HRPT

AHRPT

WEFAX

LRIT

GOES GVAR

Software

Image interpretation services

Complete 'turn key' installations

2. * What data types do you receive?

Please check all products or services below that apply

APT

LRPT

HRPT

AHRPT

WEFAX

LRIT

GOES GVAR

EMWIN

Do not know or Not Applicable

3. What is the location of your receiving station antenna?

Not Applicable (no antenna but receive data via the internet, cable, etc.)

(Please use DD:MM:SS format; ie 32 degrees, 34 minutes, 3 seconds N would be 32:34:03 N or DD.dddd decimal format; ie 32.5675 degrees N would be 32.5675 N)

LATITUDE *

LONGITUDE *

ELEVATION

4.	User Information	(Please Not	e: * Indicates	a Required Field)
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Name (Last,

First) *

Title

Organization

Division

Country *

Street

Address *

City/Town*

State/

Province*

Postal/ZIP

Code *

Telephone

FAX

Email

Address *

Describe

your data

application

(what do

you use it

for?)

Thank you for completing this questionnaire.

Please review **OMB reporting requirements** for final completion.

[Home Privacy Policy]

Officer, (202) 482–0266, Department of Commerce, Room 6625, 14th and Constitution Avenue, NW., Washington, DC 20230 or via the Internet at dhynek@doc.gov.

Written comments and recommendations for the proposed information collection should be sent within 30 days of publication of this notice to Susan Schechter, OMB Desk Officer either by fax (202–395–7245) or e-mail (susan schechter@omb.eop.gov).

Dated: August 10, 2004.

Madeleine Clayton,

Management Analyst, Office of the Chief Information Officer.

[FR Doc. 04–18593 Filed 8–13–04; 8:45 am]

DEPARTMENT OF COMMERCE

National Oceanic and Atmospheric Administration

[I.D. 081104C]

Proposed Information Collection; Comment Request; NOAA Satellite Ground Station Customer Questionnaire

AGENCY: National Oceanic and Atmospheric Administration (NOAA).
ACTION: Notice.

SUMMARY: The Department of Commerce, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on proposed and/or continuing information collections, as required by the Paperwork Reduction Act of 1995, Public Law 104–13 (44 U.S.C. 3506(c)(2)(A)).

DATES: Written comments must be submitted on or before October 15,

ADDRESSES: Direct all written comments to Diana Hynek, Departmental Paperwork Clearance Officer, Department of Commerce, Room 6625, 14th and Constitution Avenue, NW, Washington, DC 20230 (or via the Internet at dHynek@doc.gov).

FOR FURTHER INFORMATION CONTACT:

Requests for additional information or copies of the information collection instrument and instructions should be directed to Darrell Robertson, E/SP3, Room 3320, 5200 Auth Road, Suitland, MD 20746-4304 (phone 301-457-5681). SUPPLEMENTARY INFORMATION:

I. Abstract

NOAA operates meteorological satellite imagery transmission systems

whose data are available worldwide. Any user can establish a ground station for receiving the data without prior consent from NOAA. The surveying of customers allows NOAA to learn about who uses the data, how it is used, what equipment is used, the location of the equipment, and similar subjects. This information is used to help determine the possible impact of signal or data changes, to identify users for future contacts, and to annually report to the World Meteorological Organization on the geographic location and capabilities of known receiving stations.

II. Method of Collection

People accessing the NOAA Satellite and Information System (NOAASIS) Web site for operational information are presented with an opportunity to voluntarily fill out an electronic user survey. Additionally, people contacting NOAA in a way that indicates that they may operate a satellite receiving station for acquiring NOAA data are informed that an electronic survey is available on the NOAA Web site that they can voluntarily complete.

III. Data

OMB Number: 0648-0227.
Form Number: None.
Type of Review: Regular submission.
Affected Public: Not-for-profit
institutions, individuals or households,
business or other for-profit
organizations, farms, and state, local, or
tribal government.

Estimated Number of Respondents: 300.

Estimated Time Per Response: 5 minutes.

Estimated Total Annual Burden Hours: 25.

Estimated Total Annual Cost to Public: \$0.

IV. Request for Comments

Comments are invited on: (a) whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden (including hours and cost) of the proposed collection of information; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology.

Comments submitted in response to this notice will be summarized and/or included in the request for OMB approval of this information collection; they also will become a matter of public record.

Dated: August 9, 2004.

Gwellnar Banks,

Management Analyst, Office of the Chief Information Officer.

[FR Doc. 04–18704 Filed 8–13–04; 8:45 am] BILLING CODE 3510–HR–S

DEPARTMENT OF COMMERCE

National Oceanic and Atmospheric Administration

ACTION: Notice of public meeting.

SUMMARY: The Advisory Committee on Commercial Remote Sensing (ACCRES) will meet August 27, 2004.

DATE AND TIME: The meeting is scheduled as follows: August 27, 2004, 9 a.m.–4 p.m. The first part of this meeting will be closed to the public. The public portion of the meeting will begin at 1 p.m.

ADDRESSES: The meeting will be held in Room 1N100 A/B of the MITRE Corporation in McLean, Virginia. The MITRE Corporation is located at 7515 Colshire Drive, McLean, Virginia 22102. While open to the public, seating capacity may be limited.

SUPPLEMENTARY INFORMATION: As required by section 10(a)(2) of the Federal Advisory Committee Act, 5 U.S.C. App. (1982), notice is hereby given of the meeting of ACCRES. ACCRES was established by the Secretary of Commerce (Secretary) on May 21, 2002, to advise the Secretary through the Under Secretary of Commerce for Oceans and Atmosphere on long- and short-range strategies for the licensing of commercial remote sensing satellite systems.

Matters To Be Considered

The first part of the meeting will be closed to the public pursuant to section 10(d) of the Federal Advisory Committee Act, 5 U.S.C. App. 2, as amended by section 5(c) of the Government in Sunshine Act, Pub. L. 94-409 and in accordance with section 552b(c)(1) of Title 5, United States Code. Accordingly, portions of this meeting which involve the ongoing review and implementation of the April 2003 U.S. Commercial Remote Sensing Space Policy and related national security and foreign policy considerations for NOAA's licensing decisions may be closed to the public. These briefings are likely to disclose matters that are specifically authorized under criteria established by Executive Order 12958 to